checklist

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| Lead partner verifications | Version 1  |

Applicable only to the lead partner – to be filled-in either by the LP finance/project manager or its national controller

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| Verifications | Confirmed  |
| **Yes** | **No**  | n.a. |
| Expenditure of project partners has been incurred for implementing the project, it corresponds to activities described in the latest version of the approved application form and it is in accordance with all provisions set in the subsidy contract. | [ ]  | [ ]  | [ ]  |
| Expenditure of project partners has been verified by an authorised controller. | [ ]  | [ ]  | [ ]  |
| Project expenditure remains within the flexibility thresholds (at partner, budget line, and work package levels).  | [ ]  | [ ]  | [ ]  |
| The ERDF referring to activities implemented outside the programme area remain within 20 % threshold of the overall ERDF granted to the project. (This refers to *Expenditure referring to activities carried out [and expenditure incurred] by beneficiaries listed in the approved application form and located in EU regions outside the programme area (with the exclusion of “assimilated partners”); and Expenditure referring to activities carried out [and expenditure incurred] in EU regions outside the programme area by beneficiaries located in the programme area.)* | [ ]  | [ ]  | [ ]  |
| The threshold of EUR 500 for gifts at the entire project level is not exceeded.  | [ ]  | [ ]  | [ ]  |

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| Results, comments, recommendations, points to follow-up (if any).  |
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| Signature  |
| Date |  |
| Name |  |
| Position of signatory *(i.e. LP Finance/project manager or LP national controller)* |  |
| Signature |  |
| Official stamp of the institution (if applicable) |  |